

## **Gift Policy**

May 17, 2012

The Trustees of the Porter Memorial Library, in accordance with MGL Ch 78, Sec. 10, have a designated Treasurer who manages funds donated to the library for particular purposes or to be used at the discretion of the Board of Trustees.

The Board of Trustees may accept any and all funds for the specific use of the library for the following:

Building, expansion, and any costs accorded to that; including but not limited to architectural services, renderings, survey, consultant, etc.

For any and all library materials including but not limited to books, compact discs, videos, audio books, etc.

Trustees will see that all such gifts are acknowledged and handled in accordance with the donor's wishes.

The Trustees can accept gifts of memorials (financial or otherwise); historical materials and writing, property, paintings, equipment or monetary contributions with or without designations to endowment, plant fund, book fund, building fund.